

**February 7, 2018**

## **NOTICE OF PROPOSED LICENSING PROGRAM, DRAFT ORDINANCE AND STAKEHOLDER MEETING FOR STRUCTURED SOBER LIVING HOMES**

**Background:** At the direction of the Phoenix City Council, staff has developed a proposed licensing program and draft ordinance to regulate structured sober living homes.

**Scope:** The proposed licensing program and regulation is only for structured sober living homes as defined by Arizona Revised Statutes, Section 9-500.40 (C): Any premises, place or building that provides alcohol-free or drug-free housing, promotes independent living and life skill development and provides structured activities that are directed primarily toward recovery from substance use disorders in a supervised setting to a group of unrelated individuals who are recovering from drug or alcohol addiction and who are receiving outpatient behavioral health services for substance abuse or addiction treatment while living in the home.

**Proposed Licensing Program Includes:**

- Licensing structured sober living homes.
- Licensing structured sober living home managers.
- Establishing City-required minimum operation and supervision standards for the home.
- Requiring an initial application inspection and a yearly renewal inspection for the home.
- Fees charged to license applicants to fully recover the costs of the application process and required inspections. Initial estimates indicate fees could range from \$800-\$1,500 for a structured sober living home license and from \$100-\$300 for a structured sober living home manager license. Exact fees for each application are being developed and will be ready for publication in March 2018.

**Proposed Draft Ordinance:** A copy of the proposed draft ordinance for structured sober living homes can be found online at [www.phoenix.gov/licenseservices](http://www.phoenix.gov/licenseservices) under **News & Updates**.

**Public Input:** Licensing staff will collect public input related to the proposed licensing program and draft ordinance during the month of February 2018. Staff will then make final adjustments to the program and ordinance as needed, prior to presenting staff's final proposal to the City Council on March 21, 2018.

- **Phone or Email:** If you have comments, questions or any input related to the proposed licensing program and/or draft ordinance please submit them to the contact listed below.
- **Public Meeting:** A public meeting will be held to discuss the proposed program and draft ordinance.
  - Date: February 22, 2018.
  - Time: 4:00 p.m.
  - Location: Phoenix City Hall: 200 W. Washington Street, Phoenix, AZ 85003.  
1<sup>st</sup> Floor – Atrium in Assembly Rooms A & B
  - Public Parking: Available in the City Hall Parking Garage at 305 W. Washington St. (southwest corner of Washington St. and 3rd Ave.).

**Contact:** If you have any questions about this notice or anything related to the proposed licensing program and draft ordinance, please contact City Clerk License Services Supervisor Denise Archibald at [denise.archibald@phoenix.gov](mailto:denise.archibald@phoenix.gov) or by calling 602-262-7003.